

SPEECH/LANGUAGE PATHOLOGY ASSISTANT

DEFINITION

Under the general direction of a Speech/Language Pathologist or under the immediate direction of the site administrator while performing services at the school site, Speech/Language Pathology Assistant will provide activities designed to develop pre-language and language skills, improve oral motor control and support use of assistive technology devices for communication. The Speech Language Pathology Assistant works with students who have identified as having speech and language disorders as well as physical and emotional disabilities.

ESSENTIAL DUTIES

- Follow documented therapy plans or protocols
- Document student progress
- Assist Speech/Language Pathologist during assessment
- Assist with informal documentation
- Prepare therapy material and/or equipment for use
- Adapt or modify instructional materials and/or equipment as determined by student needs and abilities for teacher use in classroom
- Schedule activities, prepare charts, or otherwise display student performance data
- Perform checks and maintenance on AAC devices and equipment
- Participate in research projects, in-service training, and public relations programs

KNOWLEDGE AND ABILITIES

Knowledge of:

- Correct English usage, spelling, grammar, and punctuation
- Effective record keeping practices and procedures
- Phonetics
- Human anatomy and physiology
- Normal speech, language and hearing development
- Language, Articulation, and Acquired disorders and rehabilitation
- Clinical methods and procedures
- Hearing disorders and aural rehabilitation
- Safe working methods and procedures

Ability to:

- Deal effectively with attitudes and behaviors of students'
- Effectively communicate in both oral and written forms
- Interface effectively with supervisor
- Manage and use time effectively
- Demonstrate appropriate conduct
- Select, prepare, and present materials effectively
- Maintain student performance documentation
- Assist Speech/Language Pathologist
- Appropriately administer and score screening tools

ORANGE UNIFIED SCHOOL DISTRICT

SPEECH/LANGUAGE PATHOLOGY ASSISTANT

- Operate standard office equipment including computer, copier, fax machine, etc.
- Establish and maintain effective work relationships with those contacted in the performance of required duties.

LICENSES, EDUCATION, AND TRAINING REQUIREMENTS

- Equivalent to a graduation from high school
- Equivalent to AA Degree
- Completion of four courses in special education communication and speech disorders or language development
- Registered Speech/Language Pathology Assistant license with the State of California Speech/Language Pathology and Audiology Board
- Valid California Drivers' License

DESIRABLE QUALIFICATIONS

- Experience in working successfully with children who have speech/language disabilities

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions:

- Persons performing service in this position classification will exert up to 50 pounds of force frequently to lift, carry, push, pull or otherwise move objects.
- Depending on the work location, this assignment may involve sitting most of the time, but will involve walking or standing for brief periods.
- Perceiving the nature of sound, near and far visual acuity, depth perception, providing oral information, the manual dexterity to operate business related equipment and handle and work with various materials and objects are important aspects of this job.

Board approval: November 18, 2004