

CHILD DEVELOPMENT CENTER AIDE

DEFINITION

Under supervision – assists teachers in keeping children properly occupied in their learning experience; assists in planning activities and projects; assists in keeping rooms orderly; oversees children; and performs related duties as required.

REPRESENTATIVE DUTIES

- Assists Children’s Center Teachers in keeping children properly and constructively occupied so that they may maximize their learning experiences;
- Oversees and assists in controlling children’s behavior, and situations which develop between children;
- Provides children with leadership and example;
- Accompanies children on walks to park, at play or on field trips;
- Assists in planning activities and projects for children;
- Stimulates children’s interests;
- Makes sure that supplies needed are on hand;
- Assists children with activities and projects for children;
- Helps teacher keep rooms orderly and clean;
- Helps with snacks and lunches;
- Oversees children resting.
- Positions in this Class report to a Child Development Center Teacher for assignments, and are responsible for assisting teachers to whom assigned;
- provides interest and leadership to children in their learning experiences;
- Helps teachers with rooms and other activities.

QUALIFICATIONS

- Experience in working with and training pre-school children;
- Possession of a high school diploma or its recognized equivalent.
- Some advanced training in the areas of pre-school or children’s center activities and leadership is desirable.

Good Knowledge of:

- Practical knowledge of young children’s interests and motivations;
- Activities and projects which will appeal to young children and further their learning;
- Psychology of pre-school children and their constructive control;
- Understanding of young children from diverse economic and social backgrounds.
- Ability to interest, lead and work with children constructively;
- Treat all children fairly and objectively;
- Design or assist in designing activities and projects which will appeal to children and contribute to their learning;
- Provide a pleasing classroom environment;
- Insure safety of children during activities.
- Safe working methods and procedures.

PHYSICAL DEMANDS

- Lifting, pushing and/or pulling objects normally does not exceed 50 pounds and is a frequent aspect of the job.
- Mobility to stand, stop, reach and bend.
- Mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.