

ORANGE UNIFIED SCHOOL DISTRICT

K-12 TEACHER QUALITY

INSTRUCTIONAL SPECIALIST

BASIC FUNCTION

Assist the Educational Services Team in supporting the academic needs of all students. Collaborates and partners with programs supported through the Teacher Quality Department. This district-level position requires the collaboration of district and school site personnel to ensure the continued alignment of services between the Educational Services Department, the Human Resources Department, and the school sites. Program services and support are provided for teachers as described in the California Standards for the Teaching Profession. The Teacher Quality Instructional Specialist will work directly with the Coordinator, Teacher Quality to support teachers in all relevant programs to ensure program effectiveness.

DISTINGUISHED CHARACTERISTICS

This position classification requires expertise in the mentorship and development of teachers in the area, described under the California Standards for the Teaching Profession. Direct experience in the BTSA/Induction program or other teacher leadership programs as well as teaching expertise is required. This position classification performs light work involving sitting a portion of the time. This position required accurate perceiving of sound, near and far vision, depth perception, the ability to provide oral information and direction, and the handling and transporting of instructional assessment materials, training resources and objects related to the domains described in the essential duties.

ESSENTIAL DUTIES

- Assists Educational Services to support schools, programs and teachers through professional development implementing high quality teaching practices
- Works collaboratively with Educational Services and Human Resources to identify individuals and programs that will promote teacher quality
- Provides instructional program support in delivering both formative and summative feedback directly to teachers to improve their practice
- Provides on-going professional development for the district and school sites
- Engages with teachers and instructional specialists in the creation of professional development promoting exemplary teacher practices related to curriculum, instruction, and assessment utilizing the collaborative cycle of effective instruction
- Acts as a liaison between instructional specialists and provides support in professional development related to the Common Core, Response to Instruction/Intervention, and the Collaboration Cycle for Effective Instruction
- Collects, displays, and analyzes district, school, and individual formative and summative data for teacher development as described in the California Standards for the Teaching Profession and other Teacher Quality Indicators
- Coordinates the implementation, monitoring, and training of school support staff in the area of Academic Language Development, Content Objectives, and Communication Objectives
- Coordinates the design and delivery of professional development for teachers, administrators, and other staff that is directly aligned to the District Strategic Plan for the on-going development of High Quality Teaching Staff.
- Works collaboratively with the Educational Services Team to plan and implement on-going professional development as needed
- Performs other related duties as assigned

QUALIFICATIONS

Knowledge of:

- Research and evidence-based practices
- Awareness of the California Standards for the Teaching Profession and Common Core Standards
- Understands the legal requirements and implementation components of all Highly Qualified Teacher (HQT) related programs
- Experience in teaching/learning in Reading, Mathematics and/or English Language Development
- Knowledge of professional preparation and development for teachers
- California's education policies, particularly those related to state academic content standards and curriculum frameworks and the Common Core State Standards
- Appropriate methods of training, program planning, group facilitation and instructional strategies
- Understanding and use of adult learning theory to inform the practice of learning and engagement in the professional growth and development of educators
- Human relations, communication skills, conflict resolution strategies and team building principles and techniques

Ability to:

- Understand, implement, monitor and support all Highly Qualified Teacher related programs
- Work and communicate effectively as a team member with teachers, administrators, and district personnel
- Effectively plan, schedule, coordinate and conduct workshops, trainings, and staff meetings
- Identify program needs and alternatives using data-driven decision making protocols
- Assist teacher in the planning and implementation of activities and procedures designed to ensure the completion of established SMART goals and improved student achievement
- Demonstrate effective writing and communication skills

EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. A typical way to obtain the required knowledge and skill would be:

Experience

Three years of successful teaching of reading and language arts, mathematics, English language development, or equivalent, and demonstrated leadership ability

Education

Possession of a baccalaureate or higher degree from an accredited college or university with emphasis in elementary, secondary, or special education, instructional technology, a field directly related to the assigned instructional program or activity, a subject matter field commonly taught in grades K-12, and/or closely related field areas.

Certification Requirement

Possession of a valid California teaching credential based on a baccalaureate degree and a teacher preparation program, including student teaching.

License Requirement

Possession of a valid California Motor Vehicle Operator's License

Condition of Employment

Insurability by the District liability insurance carrier