

Classified Personnel

Overtime Pay/Compensatory Time Off

At the discretion of the District, compensatory time off or cash payment for overtime work in accordance with law and any applicable negotiated employee agreement may be provided. Overtime is not paid to salaried employees who serve in exempt positions.

No overtime shall be allowed without prior authorization by an employee's immediate supervisor.

All employees subject to this policy shall be required to complete a daily time record of all hours worked.

Legal Reference:

EDUCATION CODE

- 45127 Workweek
- 45128 Overtime
- 45129 Compensatory time off
- 45130 Exclusion from overtime provisions
- 45131 Workweek; five consecutive days; overtime
- 45132 Four consecutive day workweek

LABOR CODE

- 204.3 Compensating time off in lieu of overtime compensation

PENAL CODE

- 424 Embezzlement and falsification of accounts by public officers

UNITED STATES CODE

Fair Labor Standards Act, 29 USC 201-216

CODE OF FEDERAL REGULATIONS, TITLE 29

- 511-800 Department of Labor Relations
- 785.12 Overtime suffered or permitted

Adopted: (11-93 7-96) 6-06

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California