

Community Relations

Citizen Advisory Committees

The Board of Education recognizes that citizen advisory committees enable the Board to better understand interests and concerns of the community.

The Board shall establish citizen advisory committees when required by law or when the Board establishes a need. Committees may be established to strengthen the effectiveness of District and school operations or to enhance student learning. The purpose of any such committee shall be clearly defined and aligned to the District's vision, mission and goals. Citizen advisory committees shall serve in a strictly advisory capacity; they may make recommendations regarding Board policy or action, but their recommendations shall not be binding on the Board or Superintendent. The Board may dissolve any advisory committee not required by law when the committee has fulfilled its duties and by two-thirds majority vote of the Board.

The membership of citizen advisory committees should reflect the diversity of the community and represent a diversity of viewpoints. With Board approval, the Superintendent or designee may appoint committee members who shall report to him/her in accordance with law, Board policy, and administrative regulation.

Citizen advisory committees established by Board action shall provide public notice of their meetings and conduct such meetings in accordance with the state open meetings laws for such committees. All major conclusions and recommendations made by advisory committees shall be made available to the public in writing.

The Superintendent or designee shall provide training and information, as necessary, to enable committee members to understand the goals of the committee and to fulfill their role as committee members.

**Expenses, Travel, Reimbursement**

The Board may allocate funds for the use of advisory committees. Within budget allocations, the Board may approve requests for travel associated with the charge of the committee and reimburse committee members for expenses. (cf. 4133/4233/4333 - Travel; Reimbursement)

Within budget allocations, the Superintendent or designee may approve requests for committee travel and may reimburse committee members for expenses at the same rates and under the same conditions as those provided for District employees. (cf. 4133/4233/4333 - Travel; Reimbursement)

Legal Reference:

**EDUCATION CODE**

- 8070 Vocational education advisory committee
- 11503 Parent involvement program
- 35147 School site councils and advisory committees
- 35160 Authority of governing boards
- 35160.1 Broad authority of school districts
- 35172 Promotional activities
- 44032 Travel expense payment
- 44033 Automobile allowances
- 52012 School site council
- 52065 American Indian advisory committee
- 52176 Advisory committees (LEP program)
- 52852 Site council, school-based program coordination
- 54425 Advisory committees; compensatory education
- 54444.1-54444.2 Services to migrant children; parent advisory councils
- 54724 Site council, motivation and maintenance program
- 56190-56194 Community advisory committee, special education
- 62002.5 Continuing parent advisory committees; schools receiving funds from economic impact aid or bilingual education act
- 52012 School site council

**GOVERNMENT CODE**

- 6250-6270 California Public Records Act
- 54950-54963 Ralph M. Brown Act

Adopted: (7-88 9-93 7-96 10-05) 12-10

**ORANGE UNIFIED SCHOOL DISTRICT**  
Orange, California